



# PATHOLOGY CONSULTANTS of Central Virginia, Inc.

## NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Pathology Consultants is dedicated to protecting your privacy. We are required by law to keep your medical information private and to provide you with this notice of our privacy practices. Pathology Consultants is required by law to abide by the terms of this Notice. We reserve the right to change the terms of this Notice, and the revisions will apply to all the medical information we maintain. If Pathology Consultants revises the terms of this Notice, we will make paper copies available upon request.

How does Pathology Consultants use my medical information?

We may use or share your medical information as part of your care. For example, we may share information with your health insurance company to get paid for the care we give you. We may use your information for monitoring the quality of care we provide and similar activities that help us run our facilities.

We also may use and/or disclose your information in accordance with federal and state laws for these reasons:

- We may disclose medical information when required by the United States Department of Health and Human Services as part of an investigation or determination of Pathology Consultants' compliance with relevant laws.

-We may use or disclose your medical information for public health activities, such as reporting certain infectious disease and vital statistics. Pathology Consultants may disclose your medical information to a health oversight agency for oversight activities authorized by law, including audits, investigations, inspections, licensure or disciplinary actions, administrative and/or legal proceedings.

-We may use or disclose your medical information for certain research purposes.

-We may disclose your medical information as authorized by laws relating to worker's compensation or similar programs.

Pathology Consultants will not use or disclose your medical information for any other purpose without your written authorization. Once given, you may revoke your authorization in writing in any time.

What are my rights regarding my medical information?

-You have the right to ask us to limit or restrict certain uses or disclosure of your medical information. Pathology Consultants is not required to agree to your request.

-You have the right to receive confidential communications.

-You have the right to inspect your medical records as permitted by state and federal law.

-You have the right to obtain copies for a reasonable fee.

-You have the right to ask to amend your medical information. Pathology Consultants may deny your request for certain specific reasons and, if denied we will provide you with a written explanation for the denial and information regarding further rights you would have at that point.

-You have a right to ask for a list of disclosures that we made for reasons other than treatment, payment, healthcare operations, or with your written authorization.

-You have the right to ask for a printed copy of this Notice of Privacy Practices.

-You have the right to complain to Pathology Consultants and/or to the United States Department of Health and Human Services, if you believe that we have violated your privacy right. To complain to Pathology Consultants, please contact our Compliance Officer at 434-947-3925. If you choose to file a complaint, you will not be retaliated against in any way.

If you would like further information regarding your rights or regarding the uses and disclosures of your medical information, you may contact Pathology Consultants' Compliance Officer at 434-947-3925.

THIS NOTICE IS EFFECTIVE AS OF APRIL 14, 2003